



P.O. Box 972
Castries, Saint Lucia

T: 758.452.2473
F: 758.452.5989

E: lcmusicschool@candw.lc
W: www.slumusicschool.com

Job Title: Music Technology Teacher- **Full Time**

Reports to: Executive Director

Supervises: Teaching Assistants and Music Technology Related Personnel

School: Private Not-for-profit

Position Overview:

The Music Technology Teacher (Full time) is responsible for implementation of all approved Music Technology Programme components offered by the School through the effective use of industry standard music technology tools and methods to achieve growth, educational relevance and overall competitiveness.

The teacher provides hands on interactive training to students of various levels and abilities (basic, Intermediate and advanced) primarily through the use the school's Mac-based Digital Music Technology Lab. The Music Technology teacher also provides select teacher training as part of the School's mentorship programme and other assigned duties that match the candidate's qualifications and experience.

The Music Technology Teacher works to develop an overall understanding of Digital Music within the student body by teaching how to create music digitally and learn the equipment and processes required. In doing so he/she seeks to achieve and maintain the highest standards of excellence consistent with the mission and goals of the school. This includes, ensuring a highly organized, punctual, professional and welcoming environment for all students to the benefit of the school and community at large.

The Technology Teacher- is not permitted to offer his/her private services for hire as a teacher of music nor work in a similar capacity for another similar institution or going concern, unless on behalf of or with the expressed written permission of the Saint Lucia School of Music.

Major Responsibilities and Tasks:

Curriculum:

Teaching courses in accordance with the set curriculum: These include but are not limited to:

1. Fundamental aspects of sound theory
2. Theory of Digital Music.
3. Music Creation –
4. Recording, Mixing, Editing, Production ,Midi
5. Keyboard for Music Production-
6. Digital Audio Workstation (DAW) Software training - Logic X, Pro Tools platforms up to an advanced level.
7. Basic technical support of other DAW
8. Foundational concepts in audio engineering
9. Deploying assessment methods using practical assignments covering lesson topics.
10. Using evaluative findings to ensure programme renewal is continuous and responds to student needs.
11. Planning and using appropriate instructional and learning strategies, activities, materials and equipment that reflect an understanding of the needs of the students assigned and their learning styles.
12. Ensuring students receive adequate attention and preparation for practical coursework in accordance with the set syllabus.
13. Preparing students for term projects and monitor their progress and readiness

Technology Lab

1. Ensuring strict adherence to guidelines to safeguard the schools assets. This includes ensuring the effective care, use and protection of the School's highly sensitive lab equipment.

Mentorship

1. Training and mentorship of advanced students identified by the school for future roles as teaching assistants under the school's "paraskilling" programme.

Communication

1. Creating an environment conducive to learning and appropriate for the physical, social and emotional development of students
2. Establishing and maintain open communication by conducting conferences with parents, students, teachers and Administration.
3. Maintaining professional relationships with colleagues, students' parents and community members.
4. Maintaining confidentiality.
5. Recommending policies to improve programme

Other Responsibilities

1. Musical instrument training- (Applicable to Technology Teachers who also have appropriate skills in music performance and/or music education)
2. Assisting with the organizing and execution of school activities including (but not limited to) concert performances.

Supervisory Responsibilities

1. Monitoring the performance of teaching assistants or any other personnel directly affiliated with the music technology courses offered by the School.

Working Conditions:

Mental Demands/Physical Demands/Environmental Factors:

Maintain emotional control under stress. Frequent performances, occasional Island wide travel and irregular hours, outdoor and indoor work; exposure to sun, heat and inclement weather.

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Executive Director _____

Date _____

Music Technology Teacher _____

Date _____